



New England Construction Bid Review Meeting

Date: Wednesday 12/17/25

AGENDA:

1. Introductions
2. Relevant Experience & Track Record (15 minutes)
 - a. Discuss a recent project of similar scope and scale
 - i. Schedule and budget outcomes
 - ii. Sustainability goals and certifications
 - iii. MBE hiring
 - iv. Lessons learned
3. Team & Subcontractor Strategy (10 minutes)
 - a. Any self-performed trades?
 - b. Long-term trade partners?
 - c. Back-up plan if key subs fail
4. Cost Proposal (20 minutes)
 - a. Clarification #2 states proposal is valid for 30 days but NTP is in February—can this be extended out 90-120 days?
 - b. Exclusion #45 states that audio & visual, cabling & equipment is not included - Please confirm the low voltage scope on Sheet EC101 is included.
 - c. If Alternate #17 to convert to a lump sum contract is taken, will NECC seek its contingency through buy-out?
 - d. Budget line item review
5. Schedule & Logistics Planning (10 minutes)
 - a. Long-lead items strategy
 - b. Material procurement risks
6. Quality Control & Safety (10 minutes)
 - a. Safety record:
 - i. OSHA incidents
 - ii. How safety issues are handled in real time
 - b. Bid Form 9, Question #10- Claims history– confirm no legal claims
7. Closing & Next Steps (5 minutes)
 - a. Schedule Dexter Street Commons site visit
 - b. Selection timeline